



CURRICULUM VITAE
Jessica Caspe, Esq.
Consultant

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EDUCATION

J.D., Fordham University School of Law

Activities/Accomplishments: Addison Metcalf Award in Labor Law, Corpus Juris Secundum Award in Criminal Law, Dean's List, International Law Journal

B.A., Washington University in St. Louis
Major: History

PROFESSIONAL EXPERIENCE

Consulting

Employment Practices Solutions, Inc.

Consultant

March 2013 - present

Conduct investigations into complaints of workplace misconduct. Provide training programs on a broad range of employment issues, including harassment, sensitivity, diversity, and other workforce policies and practices. EPS's mission is to help organizations prevent and correct employment claims and improve employee relations by providing a range of services including training courses and third party investigations of workplace complaints of harassment, discrimination, ethics or misconduct issues.

Legal

Whitman-Walker Health, Legal Services Program, Washington, D.C.

Senior Staff Attorney, 2010 - 2012

Served as primary attorney responsible for Legal Services Program's employment law practice, which included counseling clients regarding their workplace rights, medical privacy, and insurance law issues. Directly represented clients in administrative phase of proceedings. Prepared presentations and conducted trainings for HIV-positive support groups regarding workplace rights

Wiggins, Childs, Quinn & Pantazis, Washington, D.C.

Contract Attorney, 2007 – 2008; Associate, 2001 – 2004

Law firm that specializes in plaintiff-side employment discrimination class action cases. Conducted research and drafted class certification, summary judgment, and other substantive and procedural briefs. Drafted complaints, discovery demands, and responses for employment discrimination cases. Managed individual employment discrimination cases from investigation through summary judgment phase. Developed and implemented case plans, counseled clients, prepared clients for depositions and trial, defended and took depositions, participated in successful mediations and settlement conferences

National Treasury Employees Union, Washington, D.C.

Assistant Counsel, 2004 - 2007

Served as legal advisor to local chapters, conducted legal research and provided guidance on various labor and employment law issues. Wrote proposals and served as chief spokesperson during local negotiation and mediation sessions. Represented local chapters in arbitration proceedings. Conducted training for local chapters on various labor and employment issues.

Brown & Sherman, Washington, D.C.

Associate, 2000 – 2001

Law firm that specializes in federal sector plaintiff-side employment discrimination cases. Conducted research and drafted appellate briefs, summary judgment briefs, discovery motions, complaints, discovery demands, and responses for employment discrimination cases; counseled clients; prepared cases for administrative hearings

Martin, Clearwater, & Bell, New York, New York

Associate, 1/99 – 12/99

Law firm that specializes in civil litigation; conducted research; drafted summary judgment briefs, discovery motions, discovery requests and responses; argued motions and conducted depositions

LICENSE/CERTIFICATIONS

Licensed attorney in the State of New York, 1999

Currently member of the District of Columbia Bar

PUBLICATIONS

Author, "Mitigating the Impact of Unconscious Bias in the Workplace," Employment Practices Solutions Newsletter, May 2017

Panelist, EPS RealSolutions® Podcast, "Maximum Impact Training Initiatives: Why, What, When Who and How," May 2015

Author, "Workplace Flexibility: Has Netflix Changed Everything?" Employment Practices Solutions Newsletter, August 2015.

Author, "Navigating the FMLA, the ADA, and Substance Abuse Issues," Employment Practices Solutions Newsletter, July 2013.